

**Virtual Pubic Meeting for Proposed Plan  
CC RVAAP-74 Building 1034 Motor Pool Hydraulic Lift  
Former Ravenna Army Ammunition Plant  
Portage and Trumbull Counties, Ohio**

**22 September 2020 – 6:00 pm**

**Instructions for How to Join the Virtual Public Meeting**

You can attend the meeting from a computer, tablet, or smart phone and you will be able to see the presentation slides and hear the presenter. You also have the option of calling from any phone and hearing the presenter only, but will not be able to view the presentation slides. You do not need to sign up for a Webex account, you can simply join the meeting on any device.

**To join via web browser:**

[www.webex.com](http://www.webex.com)

Meeting Number: 1460282415

Password: RavennaCC-74

or install the app “Cisco Webex Meetings”

**To join via phone (audio only):**

Toll Free: 1-833-752-1090

Meeting Number: 1460282415

Password: 72836622

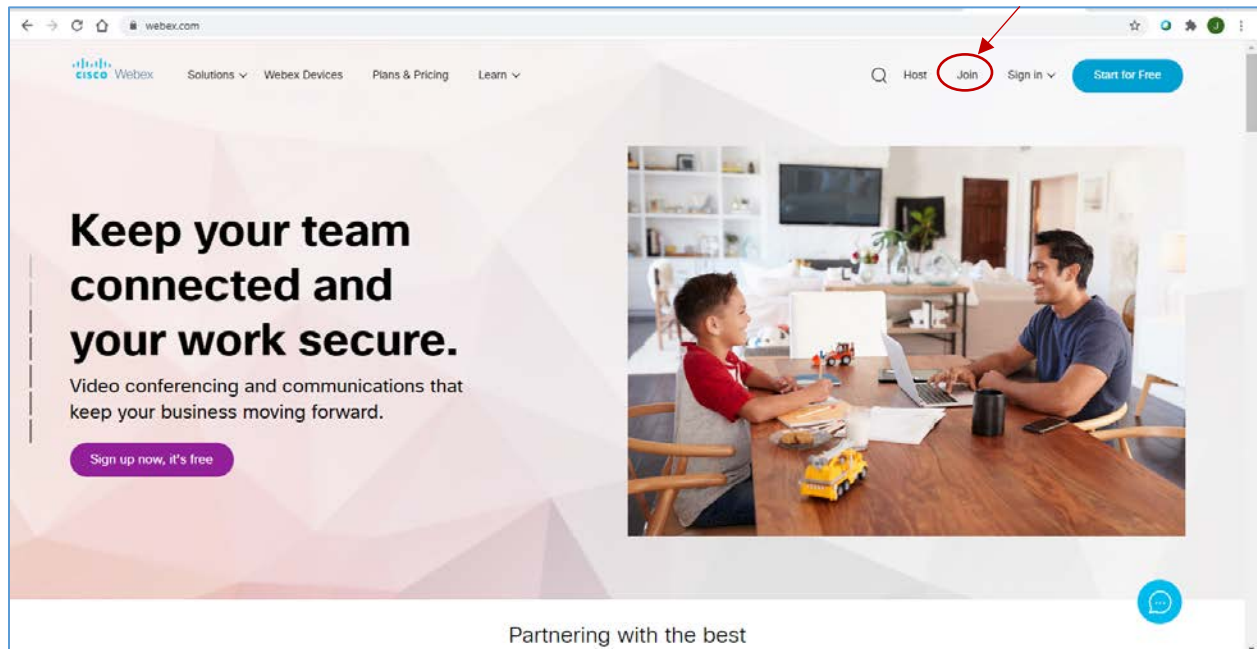
For technical assistance logging into the meeting or during the meeting please contact Janelle at 303-386-2414 or [janelle.bartscherer@parsons.com](mailto:janelle.bartscherer@parsons.com)

**Detailed instructions with pictures below:**

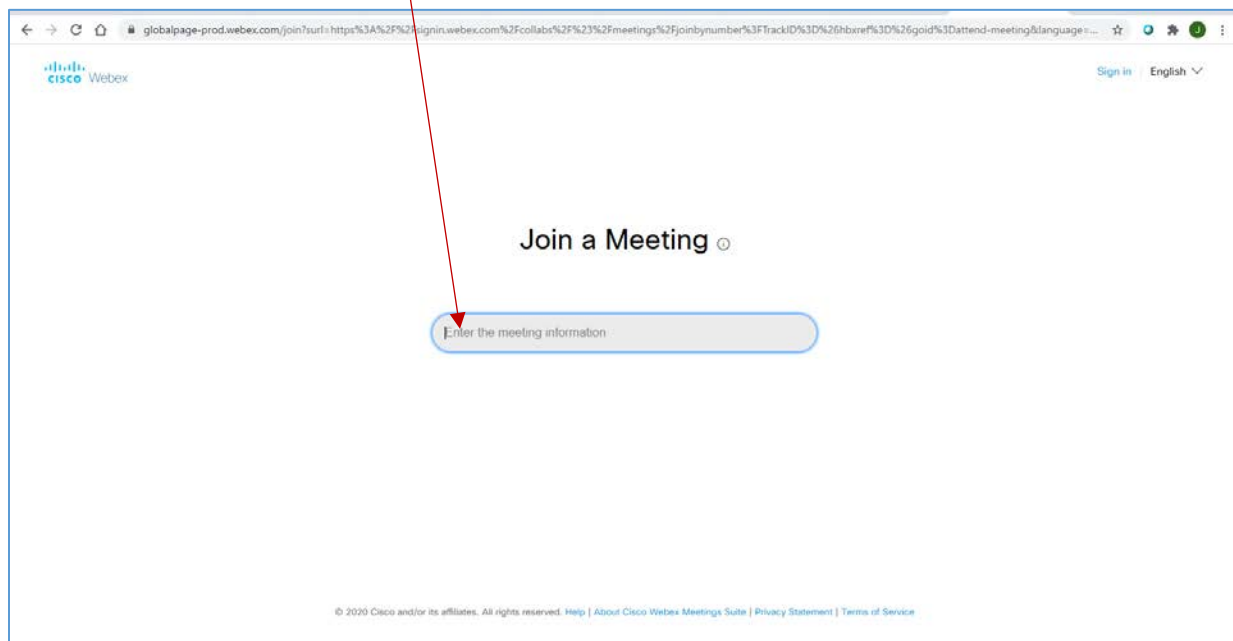
## From a computer:

Go to [www.webex.com](http://www.webex.com)

And click “Join”



Enter the meeting number: 146 028 2415



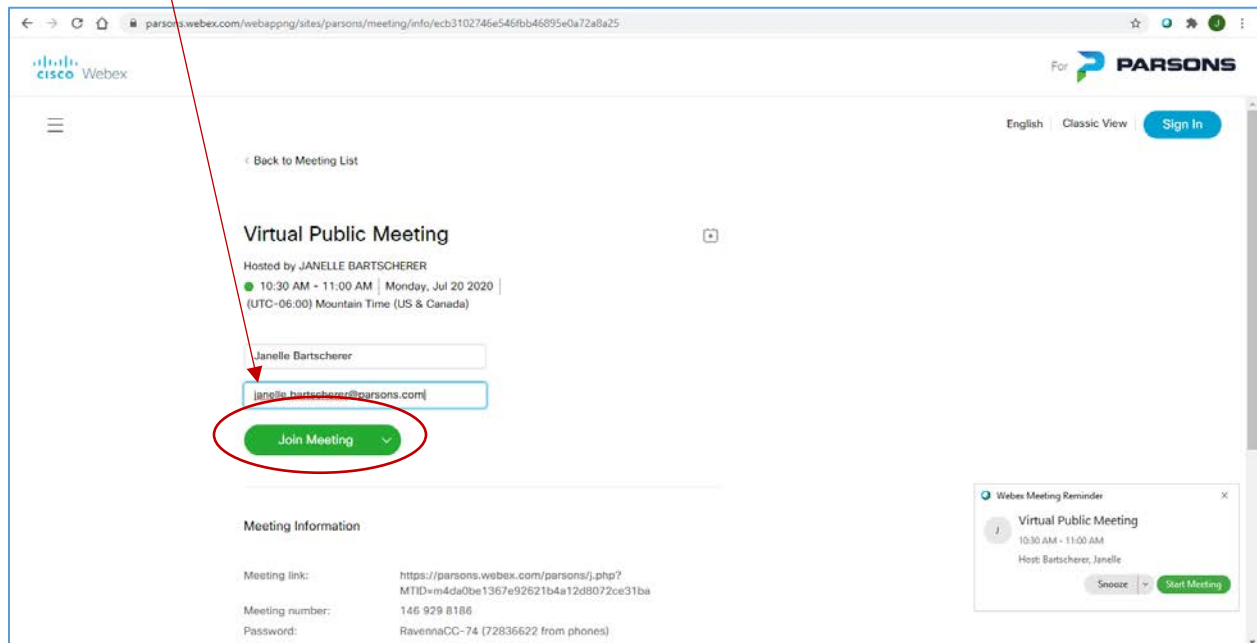
Enter the meeting password: RavennaCC-74

The screenshot shows a web browser window with the URL `parsons.webex.com/webappng/sites/parsons/meeting/info/170040335364276017`. The page header includes the Cisco Webex logo and the Parsons logo. A red arrow points from the text "Enter the meeting password: RavennaCC-74" to a text input field labeled "Enter the meeting password". Above this field, the "Meeting Number: 146 028 2415" is displayed. Below the input field is an "OK" button. The page also features a "Sign In" button in the top right corner and a footer with copyright information: "© 2020 Cisco and/or its affiliates. All rights reserved. Privacy Statement | Terms of Service".

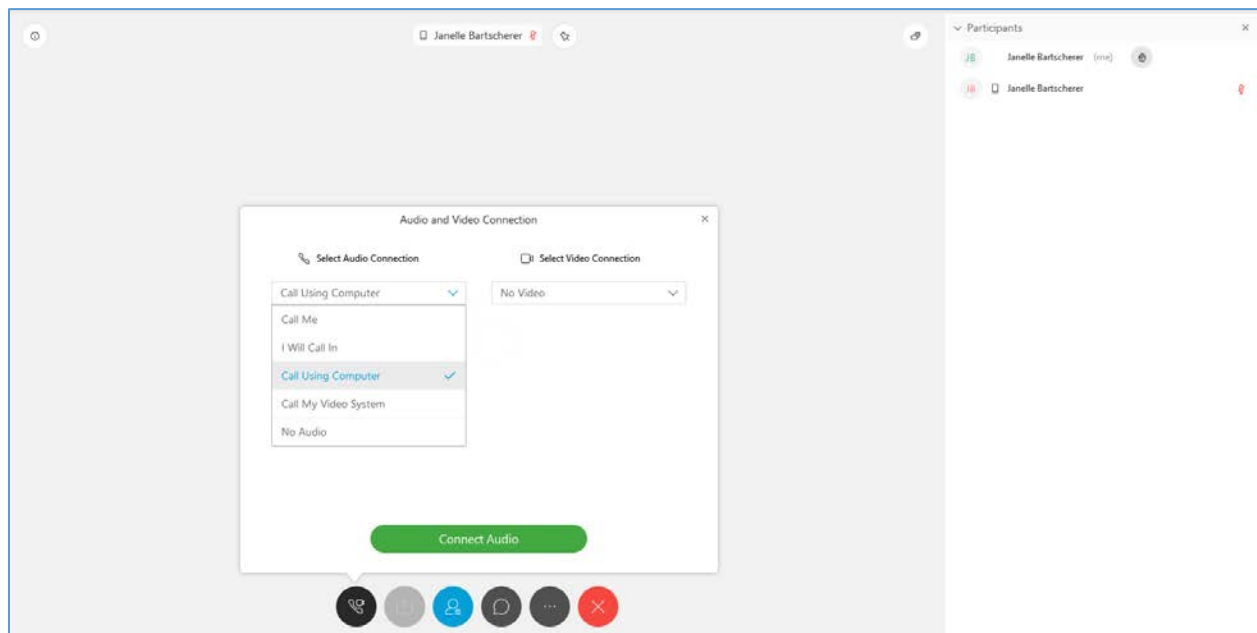
Enter your full name and email address (see example below)

The screenshot shows a web browser window with the URL `parsons.webex.com/webappng/sites/parsons/meeting/info/ecb3102746e546fb46095e0a72a8a25`. The page header includes the Cisco Webex logo and the Parsons logo. A red arrow points from the text "Enter your full name and email address (see example below)" to a text input field labeled "Your name". Below this field is another text input field labeled "Your email address". Below the email field is a "Join Meeting" button. The page also features a "Sign In" button in the top right corner. The main content area is titled "Virtual Public Meeting" and includes details: "Hosted by JANELLE BARTSCHERER", "10:30 AM - 11:00 AM | Monday, Jul 20 2020", and "(UTC-06:00) Mountain Time (US & Canada)". Below the registration fields, there is a "Meeting Information" section with the following details: "Meeting link: https://parsons.webex.com/parsons/j.php?MTID=m4da0be1367e92621b4a12d8072cc31ba", "Meeting number: 146 929 8186", and "Password: RavennaCC-74 (72836622 from phones)".

Click “Join Meeting”



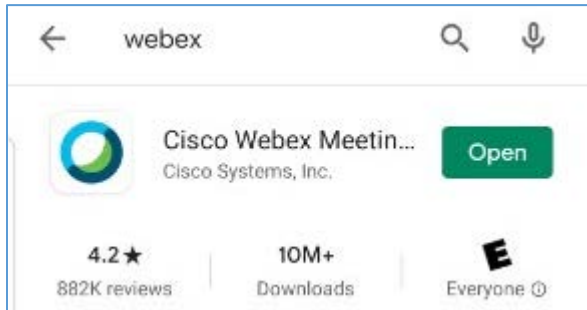
You have the option to use computer’s speakers or headphone jack for audio by selecting “call using computer.” You also have the option to use your phone for audio either by having Webex call your phone by selecting “call me,” and you enter your phone number for it to call, or you can select “I will call in” and follow the instructions.



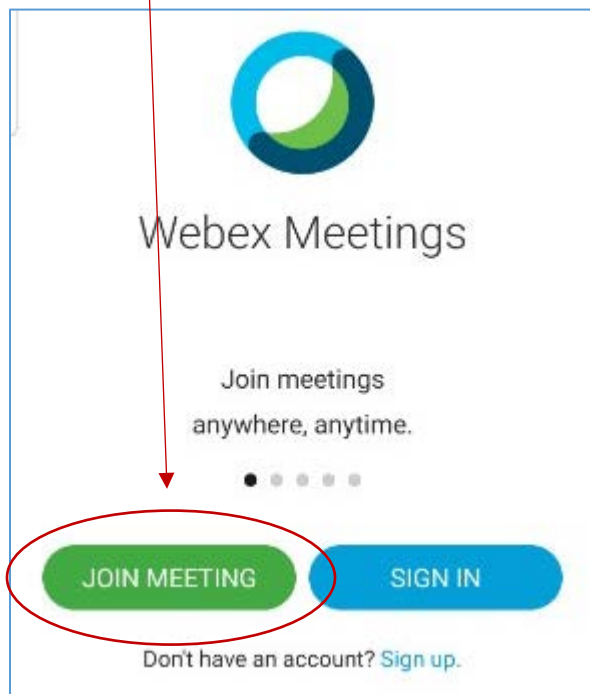
## From a tablet/iPad or smartphone:

You can install the app from the app store or Google Play or you can go to [www.webex.com](http://www.webex.com) and it will eventually lead you to install the app.

Install the app “Cisco Webex Meetings” and open it.



Click “JOIN MEETING”, you do not need to sign up or sign in.



Enter the meeting number “1460282415”, your name, and your email address then click “JOIN”

The screenshot shows a 'Join Meeting' interface. At the top, there is a back arrow and the title 'Join Meeting'. Below this is a green 'JOIN' button. Underneath the button is a text input field containing the meeting number '123 456 7891'. Below the input field is a message: 'If you are invited to a Personal Room, you can enter the URL.' followed by a text input field containing the URL 'company.webex.com/meet/username'. Below the URL field is a text input field containing the name 'Janelle Bartscherer'. At the bottom is a text input field containing the email address 'janelle.bartscherer@parsons.com'. Red arrows point from the text above to each of these input fields and the 'JOIN' button.

Select your preference for audio and click “JOIN” again

The screenshot shows a 'Ready to join?' screen. At the top is the title 'Ready to join?'. Below the title are three red circular buttons: a microphone icon, a video camera icon, and a green 'JOIN' button. Below these buttons is a section with a speaker icon and a dropdown menu labeled 'Use Internet for audio'. Red arrows point from the text above to the 'JOIN' button and the 'Use Internet for audio' dropdown.